

Because you are a member of the motor vehicle repair industry, Miami-Dade County motorists depend on you to keep their vehicles running safely and efficiently.

By following the guidelines in this brochure, you can avoid misunderstandings and problems. In addition to the selected topics covered in this brochure, you must be familiar with and abide by all other provisions of the Miami-Dade County Motor Vehicle Repair Ordinance.

If you have any questions, contact the Consumer Services Department (CSD), Consumer Protection Division, Motor Vehicle Repair Section at the number given in this brochure. CSD regulates mechanics and motor vehicle repair facilities, informs customers and investigates complaints, and enforces the Motor Vehicle Repair Ordinance.

Be Properly Certified

Motor vehicle repair shops, including paint and body shops and shops that only perform minor repairs, must be registered with the CSD.

Mechanics and technicians must also be certified by the CSD to do work in any of the categories of major motor vehicle repair. Unless you are supervised by someone who is certified, you may not work in areas for which you are not certified. Your certificate must be displayed where it can be clearly seen and read by the customer.

If you are not certified in a repair category, you must have an apprentice permit issued by the CSD. An apprentice must work under the supervision of a certified mechanic at all times.

You may not register as an apprentice if you qualify for certification.

Beginning January 1, 2000, all certified mechanics and technicians must complete 16 hours of continuing education annually to renew. Continuing education programs are available from schools, associations, manufacturers, and bona fide correspondence programs.

Repair shops, mechanics/technicians, and apprentices must file renewal applications with the CSD every year. Late filings will result in late fees being assessed. Also, you must notify the CSD within 10 days of any change of information on file.

Violations of these provisions can subject you to fines and legal action.



Consumer Services Department

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140 West Flagler Street
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Tel: (305) 375-4222
Fax: (305) 375-3512
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Miami-Dade County Motor Vehicle Repair Ordinance for Repair Shops and Mechanics

Consumer Services Department

Alex Penelas
Mayor

Board of County Commissioners

Gwen Margolis
Chairperson

Betty T. Ferguson
District 1

Dorrin D. Rolle
District 2

Dr. Barbara M. Carey-Shuler
District 3

Gwen Margolis
District 4

Bruno A. Barreiro
District 5

Rebeca Sosa
District 6

Jimmy L. Morales
District 7

Steve Shiver
County Manager

Katy Sorenson
District 8

Dennis C. Moss
District 9

Javier D. Souto
District 10

Joe A. Martinez
District 11

Dr. Miriam Alonso
District 12

Natacha Seijas
District 13

Robert A. Ginsburg
County Attorney

Miami-Dade County provides equal access and equal opportunity in employment and services and does not discriminate on the basis of disability.

"It is the policy of Miami-Dade County to comply with all of the requirements of the Americans with Disabilities Act."



**Consumer
Protection
Division**

Consumer Services Department

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- Substitute used, rebuilt, salvaged, or straightened parts for new replacement parts without notice to the customer and their insurer.
- Allow a customer to sign any work order that does not state the repairs requested or the vehicle's odometer reading at the time of the repair.
- Fail or refuse to give to a customer a copy of any document requiring the customer's signature upon completion or cancellation of the repair work.
- Depart from or disregard accepted motor vehicle repair industry standards.
- Conduct business in a location other than the one stated on your application.
- Rebuild or restore a rebuilt vehicle in a way that does not conform with the manufacturer's repair procedures or specifications without the customer's knowledge.
- Fail to honor your agreement to repair a vehicle as stated in the written estimate.
- Refuse to make a bona fide attempt to perform any corrections or additional repairs, without extra charge, to conform with any warranty or the written estimate and invoice.